



## FULL TIME PROMOTIONS COORDINATOR

**LOCATION:** 780 Johnson Ferry Road, 5<sup>th</sup> Floor  
Atlanta, GA 30342

**SUPERVISOR:** Therese Campanelli/Q100 Marketing & Promotions Director

### **EXPERIENCE/ SKILLS**

Must be a dependable self-starter who is highly motivated; accepts responsibility; detail oriented; able to think on their feet and make intelligent decisions; be a leader; is energetic; and displays professionalism and enthusiasm when representing the company. Clean driver's record is a MUST. Previous radio experience with broadcast and sound equipment and vehicle maintenance experience required. Photoshop experience preferred. We need a multi-tasker with creative and organizational skills who is not afraid to get their hands dirty. Must be available to work days, late nights and weekend events in addition to office hours and have the ability to lift up to 75 lbs.

**JOB SUMMARY:** The full-time Promotions Coordinator is responsible for the look of the Q100 at on site events as directed by the Marketing & Promotions Director. They will share responsibility for event creation and coordination. The Promotions Coordinator will perform various office duties; maintain station equipment and inventory; maintain station vehicles; manage a part-time remote staff; manage technical set-up for live shows, appearances and remotes; and represent the station in a professional manner to listeners and clients at on-site appearances and events as directed by the Marketing and Promotions Director.

**CONTACT:** Mail resume to:  
Full Time Promotions Coordinator -- Q100  
780 Johnson Ferry Road, 5<sup>th</sup> Floor  
Atlanta, GA 30342  
Or e-mail resume to:  
Email: [therese.campanelli@cumulus.com](mailto:therese.campanelli@cumulus.com)  
NO PHONE CALLS  
Include title of position in e-mail subject line.

POSTING DATE: 6/13/2011

REMOVAL DATE: 7/15/2011

**NOTE:** Employees must have six months of service in their present position, and a fully competent performance rating to be eligible to apply for a posted position.

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER;  
CUMULUS MEDIA MAINTAINS A DRUG FREE WORKPLACE;  
APPLICANTS MUST BE ELIGIBLE TO WORK IN THE U.S.**